

Freedom of Information Act 2000 (FOIA)

Decision notice

Date: 29 January 2014

Public Authority: Oxford City Council

Address: Town Hall
St. Aldates
Oxford
Oxfordshire
OX1 1DS

Decision (including any steps ordered)

1. The complainant requested information from Oxford City Council ("the council") about its involvement with a registered charity. The council did not provide a response to this request within 20 working days following the date of receipt.
2. The Commissioner's decision is that the council has therefore breached section 10(1) of the FOIA.
3. The Commissioner does not require any steps to be taken.

Request and response

4. On 23 July 2013, the complainant wrote to the council and requested the following information:
 1. *Copy of the contract with [registered charity].*
 2. *Copy of the Outreach Team guidelines, operational framework, and documents showing their legal relations with the council.*
 3. *No Second Night Out policy statement.*
 4. *Any document(s) containing terms of office for the Bed planning meeting, its remit, its power, legal groundings and framework within which this committee may exercise any policy, and its assumed decision making functions.*
5. The council provided a response to the request on 22 October 2013.

Scope of the case

6. The complainant contacted the Commissioner on 21 August 2013 to complain that his request for information had not been responded to.
7. During the course of the Commissioner's investigation, the council provided a response to the complainant. However, this was outside the time for compliance allowed by the FOIA.

Reasons for decision

Section 10(1)

8. Section 10(1) of FOIA requires that an information request should be responded to within 20 working days following the date of receipt. In this case a response was not provided until after that length of time. The council therefore breached section 10(1) of the FOIA.

Right of appeal

9. If either party has the right to appeal against this decision notice to the First-tier Tribunal (Information Rights). Information about the appeals process may be obtained from:

First-tier Tribunal (Information Rights)
GRC & GRP Tribunals,
PO Box 9300,
LEICESTER,
LE1 8DJ

Tel: 0300 1234504

Fax: 0116 249 4253

Email: informationtribunal@hmcts.gsi.gov.uk

Website: www.justice.gov.uk/guidance/courts-and-tribunals/tribunals/information-rights/index.htm

10. If you wish to appeal against a decision notice, you can obtain information on how to appeal along with the relevant forms from the Information Tribunal website.
11. Any Notice of Appeal should be served on the Tribunal within 28 (calendar) days of the date on which this decision notice is sent.

Signed

Andrew White
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