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STATUTORY INSTRUMENTS

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**2016 No. 24**

**LONDON GOVERNMENT  
REPRESENTATION OF THE PEOPLE**

The Greater London Authority  
Elections (Amendment) Rules 2016

<i>Made</i>	- - - -	<i>12th January 2016</i>
<i>Laid before Parliament</i>		<i>14th January 2016</i>
<i>Coming into force</i>	- -	<i>8th February 2016</i>

The Chancellor of the Duchy of Lancaster makes the following Rules in exercise of the powers conferred by section 36(2A) and (2B) of the Representation of the People Act 1983(1).

In accordance with section 7(1) and (2)(d) of the Political Parties, Elections and Referendums Act 2000(2) the Chancellor of the Duchy of Lancaster has consulted the Electoral Commission before making these Rules.

**Citation, commencement and interpretation**

1.—(1) These Rules may be cited as the Greater London Authority Elections (Amendment) Rules 2016.

(2) They come into force on 8th February 2016.

(3) Rules 2 to 10 apply only in respect of an Authority election the poll for which is on or after 1st May 2016.

(4) In these Rules—

(a) “the 2007 Rules” means the Greater London Authority Rules 2007(3); and

(b) a reference to the amendment of a numbered rule or Schedule in the rules below is, unless the contrary intention appears, a reference to that numbered rule in, or Schedule to, the 2007 Rules.

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(1) 1983 c. 2; the Secretary of State’s functions under this Act are exercisable concurrently with the Chancellor of the Duchy of Lancaster by virtue of S.I. 2015/1376. Subsections (2A) and (2B) were inserted by section 17 of, and paragraph 4 of Schedule 3 to, the Greater London Authority Act 1999 (c. 29). That paragraph also inserted subsections (4B) and (6A). Other amendments have been made to section 36 but they are not relevant to these Rules.

(2) 2000 c. 41; amendments have been made to section 7 but they are not relevant to these Rules.

(3) S.I. 2007/3541. These Rules have been amended by S.I. 2010/1172 and S.I. 2012/198.

## Amendment of the 2007 Rules

2. The 2007 Rules are amended in accordance with rules 3 to 10.

## GLRO's power of direction

- 3.—(1) Amend rule 11 (GLRO's power of direction) as follows.
- (2) In paragraph (1), omit the full-out words at the end.
- (3) In paragraph (4), for "Instructions to the voter" substitute "Instructions for voting by post".
- (4) In paragraph (7), for "(5)(b)" substitute "(5)(a)".

## Supply of postal voters lists, etc.

4. After rule 11 insert—

### "Supply of postal voters lists, etc.

12.—(1) Paragraphs (2) and (3) apply where a registration officer ("R") for any part of an Assembly constituency is not the CRO for that constituency.

(2) As soon as practicable after 5pm on the sixth day before the day of the poll at an Authority election, R must send the CRO a copy of the lists R is required to keep in respect of that election under paragraphs 5 and 7(8) of Schedule 4 to the Representation of the People Act 2000 (absent voters lists and proxy postal voters list)(4).

(3) R must, on a request made at any time, supply the CRO with a copy of the lists mentioned in paragraph (2).

(4) In relation to an Authority election, for the purposes of paragraph (2), "the sixth day before the day of the poll" is to be computed in the same way as a period of time mentioned in the timetable for that election(5)."

## Community support officers

- 5.—(1) In rule 2 (interpretation), in the appropriate place insert—

""2002 Act" means the Police Reform Act 2002(6);"

- (2) In Schedule 1 (Constituency Members Election Rules)—

(a) in rule 31 (notification of requirement of secrecy), make the existing provision paragraph (1) and after that paragraph insert—

"(2) In paragraph (1) a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act (police powers for employees)(7).";

- (b) in rule 33 (admission to polling station), after paragraph (5) insert—

"(6) In this rule a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act."

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(4) 2000 c. 2; paragraph 5 was amended by paragraphs 22 and 137 of Schedule 1 to the Electoral Administration Act 2006 (c. 22); paragraph 7 was amended by sections 14 and 38 of, and paragraphs 23 and 137 of Schedule 1 to, that Act. Other amendments have been made to both paragraphs 5 and 7 but they are not relevant to these Rules.

(5) The CMER LMER and MER all contain a rule governing the computation of periods of time for the purposes of the timetable at that election: see rule 4 of the CMER; rule 4 of the LMER; and rule 4 of the MER.

(6) 2002 c. 30.

(7) Relevant amendments to section 38 have been made by paragraphs 277 and 292 of Schedule 16 to the Police Reform and Social Responsibility Act 2011 (c. 13) (which amended the heading and subsection (1)). Other amendments have been made to section 38 but they are not relevant to these Rules.

- (3) In Schedule 2 (London Members Election Rules)—
- (a) in rule 32 (notification of requirement of secrecy), make the existing provision paragraph (1) and after that paragraph insert—
- “(2) In paragraph (1) a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act (police powers for employees).”;
- (b) in rule 34 (admission to polling station), after paragraph (5) insert—
- “(6) In this rule a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act.”.
- (4) In Schedule 3 (Mayoral Election Rules)—
- (a) in rule 31 (notification of requirement of secrecy), make the existing provision paragraph (1) and after that paragraph insert—
- “(2) In paragraph (1) a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act (police powers for employees).”;
- (b) in rule 33 (admission to polling station), after paragraph (5) insert—
- “(6) In this rule a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act.”.
- (5) In Schedule 5 (Constituency Members Election Rules at a combined election)—
- (a) in rule 31 (notification of requirement of secrecy), make the existing provision paragraph (1) and after that paragraph insert—
- “(2) In paragraph (1) a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act (police powers for employees).”;
- (b) in rule 33 (admission to polling station), after paragraph (5) insert—
- “(6) In this rule a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act.”.
- (6) In Schedule 6 (London Members Election Rules at a combined election)—
- (a) in rule 32 (notification of requirement of secrecy), make the existing provision paragraph (1) and after that paragraph insert—
- “(2) In paragraph (1) a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act (police powers for employees).”;
- (b) in rule 34 (admission to polling station), after paragraph (5) insert—
- “(6) In this rule a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act.”.
- (7) In Schedule 7 (Mayoral Election Rules at a combined election)—
- (a) in rule 31 (notification of requirement of secrecy), make the existing provision paragraph (1) and after that paragraph insert—
- “(2) In paragraph (1) a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act (police powers for employees).”;
- (b) in rule 33 (admission to polling station), after paragraph (5) insert—
- “(6) In this rule a reference to a constable includes a person designated as a community support officer under section 38 of the 2002 Act.”.

### Timing of nominations, etc.

- 6.—(1) In rule 7 (modifications to the election timetable at by-elections), in the timetable—
- (a) in the right-hand column, in the entry alongside “delivery of nomination papers”, for “noon” substitute “4 in the afternoon”;
  - (b) after that entry insert—

“Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the nineteenth day before the day of election”;
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- (c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated”—
    - (i) for “noon” substitute “4 in the afternoon”; and
    - (ii) for “seventeenth” substitute “eighteenth”; and
  - (d) after that entry, omit the entry for delivery of notices of withdrawals of candidature.
- (2) In rule 3 of Schedule 1 (timetable), in the timetable—
- (a) in the right-hand column, in the entry alongside “delivery of nomination papers”, for “noon” substitute “4 in the afternoon”;
  - (b) after that entry insert—

“ Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the twenty-fourth day before the day of election”;
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- (c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated” for “noon” substitute “4 in the afternoon; and
  - (d) after that entry, omit the entry for delivery of notices of withdrawals of candidature.
- (3) In rule 10 of Schedule 1 (publication of statement of persons nominated)—
- (a) in paragraph (1), after “prepare and” insert “(subject to paragraph (11))”;
  - (b) for paragraph (8) substitute—
    - “(8) Paragraphs (9) to (11) apply at an ordinary election.
    - (9) As soon as possible after all decisions under rule 9 which are required to be made have been made, the CRO must arrange for a copy of the statement that the CRO has prepared and proposes to publish to be delivered to the GLRO.
    - (10) If, after having delivered the statement mentioned in paragraph (9) to the GLRO, the CRO receives notification from the GLRO under rule 13(4) that a candidate is deemed to have withdrawn his or her candidature, the CRO must amend that statement accordingly.
    - (11) The CRO may not publish the statement under paragraph (1) until—
      - (a) the CRO has made any amendments required under paragraph (10), or
      - (b) where no notification under rule 13(4) is received from the GLRO, the time by which the GLRO must give such a notification has passed.”
- (4) For rule 13 of Schedule 1 (nomination in more than one Assembly constituency) substitute—

“13.—(1) This rule applies at an ordinary election.

- (2) A candidate who is validly nominated in more than one Assembly constituency must withdraw his or her candidature, in accordance with rule 14, in all but one of those constituencies.

(3) Where a candidate does not withdraw his or her candidature as mentioned in paragraph (2), he or she is deemed, after the last time for delivery of notices of withdrawals, to have withdrawn his or her candidature from all the Assembly constituencies in which he or she is, but for this rule, validly nominated.

(4) Where, having reviewed the proposed statements of persons nominated delivered under rule 10(9), it appears to the GLRO that a candidate (“C”) appears (but for this rule) to have been validly nominated in more than one Assembly constituency (“a relevant constituency”), the GLRO must at least one hour before the last time for publication of the statement as to persons nominated as set out in the timetable in rule 3, notify the CRO for each relevant constituency that C’s candidature is deemed to have been withdrawn in that constituency.

(5) A CRO must, as soon as practicable after receiving the notification mentioned in paragraph (4), notify C that C’s candidature is deemed to have been withdrawn in that constituency.”

(5) In rule 15 of Schedule 1 (method of election), for “rule 14”, both times it occurs, substitute “these Rules”.

(6) In rule 3 of Schedule 2 (timetable), in the timetable—

(a) in the entry for “delivery of nomination papers”—

(i) in the left-hand column, after “delivery of nomination papers” insert “and party lists”;

(ii) in the right-hand column, for “noon” substitute “4 in the afternoon”;

(b) after that entry insert—

“ Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the twenty-fourth day before the day of election”;
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(c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated” for “noon” substitute “4 in the afternoon”; and

(d) after that entry omit the entry for delivery of notices of withdrawals.

(7) In rule 3 of Schedule 3 (timetable), in the timetable—

(a) in the right-hand column, in the entry alongside “delivery of nomination papers” for “noon” substitute “4pm”;

(b) after that entry insert—

“ Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the twenty-fourth day before the day of election”;
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(c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated” for “noon” substitute “4 in the afternoon”; and

(d) after that entry, omit the entry for delivery of notices of withdrawals of candidature.

(8) In rule 3 of Schedule 5 (timetable), in the timetable—

(a) in the right-hand column, in the entry alongside “delivery of nomination papers” for “noon” substitute “4 in the afternoon”;

(b) after that entry insert—

“Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the twenty-fourth day before the day of election”;
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- (c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated” for “noon” substitute “4 in the afternoon”; and
  - (d) after that entry, omit the entry for delivery of notices of withdrawals of candidature.
- (9) In rule 10 of Schedule 5 (publication of statement of persons nominated)—
- (a) in paragraph (1), after “prepare and” insert “(subject to paragraph (11))”;
  - (b) for paragraph (8) substitute—
    - “(8) Paragraphs (9) to (11) apply at an ordinary election.
    - (9) As soon as possible after all decisions under rule 9 which are required to be made have been made, the CRO must arrange for a copy of the statement that the CRO has prepared and proposes to publish to be delivered to the GLRO.
    - (10) If, after having delivered the statement mentioned in paragraph (9) to the GLRO, the CRO receives notification from the GLRO under rule 13(4) that a candidate is deemed to have withdrawn his or her candidature, the CRO must amend that statement accordingly.
    - (11) The CRO may not publish the statement under paragraph (1) until—
      - (a) the CRO has made any amendments required under paragraph (10), or
      - (b) where no notification under rule 13(4) is received from the GLRO, the time by which the GLRO must give such notification has passed.”
- (10) For rule 13 of Schedule 5 (nomination in more than one Assembly constituency) substitute—
- “**13.**—(1) This rule applies at an ordinary election.
  - (2) A candidate who is validly nominated in more than one Assembly constituency must withdraw his or her candidature, in accordance with rule 14, in all but one of those constituencies.
  - (3) Where a candidate does not withdraw his or her candidature as mentioned in paragraph (2), he or she is deemed, after the last time for delivery of notices of withdrawals, to have withdrawn his or her candidature from all the Assembly constituencies in which he or she is, but for this rule, validly nominated.
  - (4) Where, having reviewed the proposed statements of persons nominated delivered under rule 10(9), it appears to the GLRO that a candidate (“C”) appears (but for this rule) to have been validly nominated in more than one Assembly constituency (“a relevant constituency”), the GLRO must at least one hour before the last time for publication of the statement as to persons nominated as set out in the timetable in rule 3, inform the CRO for each relevant constituency that C’s candidature is deemed to have been withdrawn in that constituency.
  - (5) A CRO must, as soon as practicable, after receiving the notification mentioned in paragraph (4), notify C that C’s candidature is deemed to have been withdrawn in that constituency.”
- (11) In rule 15 of Schedule 5 (method of election), for “rule 14”, both times it occurs, substitute “these Rules”.
- (12) In rule 3 of Schedule 6 (timetable), in the timetable—
- (a) in the right-hand column, in the entry alongside “delivery of nomination papers and party lists” for “noon” substitute “4 in the afternoon”;
  - (b) after that entry insert—

“Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the twenty-fourth day before the day of election”;
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- (c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated” for “noon” substitute “4 in the afternoon”; and
- (d) after that entry, omit the entry for delivery of notices of withdrawals of candidature.
- (13) In rule 3 of Schedule 7 (timetable), in the timetable—
- (a) in the right-hand column, in the entry alongside “delivery of nomination papers” for “noon” substitute “4 in the afternoon”;
- (b) after that entry insert—

“ Delivery of notices of withdrawals of candidature	Not later than 4 in the afternoon on the twenty-fourth day before the day of election”;
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- (c) in the right-hand column, in the entry alongside “publication of statement as to persons nominated” for “noon” substitute “4 in the afternoon”; and
- (d) after that entry, omit the entry for delivery of notices of withdrawals of candidature.

### Consent to nomination

- 7.—(1) In rule 7 of Schedule 1 (consent to nomination), in paragraph (2)(b)—
- (a) after paragraph (i), omit “or”;
- (b) for paragraph (ii) substitute—
- “(ii) a decision made under section 78A of the Local Government Act 2000 (decisions of First-tier tribunal)(8), or
- (iii) an order made under section 34(4) of the Localism Act 2011(offences)(9).”.
- (2) In rule 9 of Schedule 2 (consent to nomination), in paragraph (2)(c)—
- (a) after paragraph (i), omit “or”;
- (b) for paragraph (ii) substitute—
- “(ii) a decision made under section 78A of the Local Government Act 2000 (decisions of First-tier tribunal), or
- (iii) an order made under section 34(4) of the Localism Act 2011(offences).”.
- (3) In rule 8 of Schedule 3 (consent to nomination), in paragraph (2)(b)—
- (a) after paragraph (i), omit “or”;
- (b) for paragraph (ii) substitute—
- “(ii) a decision made under section 78A of the Local Government Act 2000 (decisions of First-tier tribunal), or
- (iii) an order made under section 34(4) of the Localism Act 2011(offences).”.
- (4) In rule 7 of Schedule 5 (consent to nomination), in paragraph (2)(b)—
- (a) after paragraph (i), omit “or”;
- (b) for paragraph (ii) substitute—

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(8) 2000 c. 22; section 78A was inserted by section 198 of the Local Government and Public Involvement in Health Act 2007 (c. 28) and was subsequently repealed (subject to savings in respect of both police authorities and existing decisions) by Part 5 of Schedule 25 to the Localism Act 2011 (c. 20).

(9) 2011 c. 20.

- “(ii) a decision made under section 78A of the Local Government Act 2000 (decisions of First-tier tribunal), or  
 (iii) an order made under section 34(4) of the Localism Act 2011(offences).”.
- (5) In rule 9 of Schedule 6 (consent to nomination), in paragraph (2)(c)—
- (a) after paragraph (i), omit “or”;
- (b) for paragraph (ii) substitute—
- “(ii) a decision made under section 78A of the Local Government Act 2000 (decisions of First-tier tribunal), or  
 (iii) an order made under section 34(4) of the Localism Act 2011(offences).”.
- (6) In rule 8 of Schedule 7 (consent to nomination), in paragraph (2)(b)—
- (a) after paragraph (i), omit “or”;
- (b) for paragraph (ii) substitute—
- “(ii) a decision made under section 78A of the Local Government Act 2000 (decisions of First-tier tribunal), or  
 (iii) an order made under section 34(4) of the Localism Act 2011(offences).”.
- (7) In Schedule 10 (forms), in form 4 (candidates consent to nomination)—
- (a) in the paragraph beginning “I declare that on the day...” for “European Community” substitute “European Union”;
- (b) in the paragraph beginning “I declare to the best of my knowledge” for “or any decision made under section 79 the Local Government Act 2000(10),” substitute “a decision made under section 78A of the Local Government Act 2000, or an order made under section 34(4) of the Localism Act 2011,”; and
- (c) on the back of the form, for “and section 79 of the Local Government Act 2000” substitute “, 78A of the Local Government Act 2000 and 34 of the Localism Act 2011”.

### Ballot papers

**8.—**(1) In rule 17 of Schedule 1 (ballot papers), in paragraph (3)(a), after “must” insert “, so far as practicable for the purposes of electronic counting.”.

(2) In rule 18 of Schedule 2 (ballot papers), in paragraph (4)(a), after “must” insert “, so far as practicable for the purposes of electronic counting.”.

(3) In rule 17 of Schedule 3 (ballot papers), in paragraph (3)(a), after “must” insert “, so far as practicable for the purposes of electronic counting.”.

(4) In rule 3 of Schedule 4 (manual count rules), in table 1 (modifications), at the beginning, insert—

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“CMER rule 17 (ballot papers)	In paragraph (3)(a) omit “, so far as practicable for the purposes of electronic counting.”
LMER rule 18 (ballot papers)	In paragraph (4)(a) omit “, so far as practicable for the purposes of electronic counting.”
MER rule 17 (ballot papers)	In paragraph (3)(a) omit “, so far as practicable for the purposes of electronic counting.”.

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(10) 2000 c. 22; section 79 was amended so as to apply in relation to Wales only by section 199 of the Local Government and Public Involvement in Health Act 2007 (c. 28). The declaration in form 4 substituted by these Rules contained a typographical error (*viz* “section 79 the Local Government Act 2000”).



(5) In rule 17 of Schedule 5 (ballot papers), in paragraph (3)(a), after “must” insert “, so far as practicable for the purposes of electronic counting.”

(6) In rule 18 of Schedule 6 (ballot papers), in paragraph (4)(a), after “must” insert “, so far as practicable for the purposes of electronic counting.”

(7) In rule 17 of Schedule 7 (ballot papers), in paragraph (3)(a), after “must” insert “, so far as practicable for the purposes of electronic counting.”

(8) In rule 2(1) of Schedule 8 (combined manual count rules), in the table (modifications), at the beginning insert—

“CMER rule 17 (ballot papers)	In paragraph (3)(a) omit “, so far as practicable for the purposes of electronic counting.”
LMER rule 18 (ballot papers)	In paragraph (4)(a) omit “, so far as practicable for the purposes of electronic counting.”
MER rule 17 (ballot papers)	In paragraph (3)(a) omit “, so far as practicable for the purposes of electronic counting.”

### **Voters waiting at polling station at close of poll**

9.—(1) In Schedule 1—

(a) in rule 38 (voting procedure), after paragraph (7) insert—

“(8) A voter who at the close of the poll is in the polling station, or in a queue outside the polling station, for the purpose of voting must (despite the close of the poll) be entitled to apply for a ballot paper under paragraph (1); and these rules apply in relation to such a voter accordingly.”;

(b) in rule 49 (verification and the count), after paragraph (3) insert—

“(3A) A postal ballot paper or postal voting statement that reaches the CRO or a polling station mentioned in sub-paragraph (a) of paragraph (2) at or after the close of the poll is treated for the purposes of paragraph (2) as reaching that officer or polling station before the close of the poll if it is delivered by a person who, at the close of the poll, is in the polling station, or in a queue outside the polling station, for the purpose of returning it.”.

(2) In Schedule 2—

(a) in rule 39 (voting procedure), after paragraph (7) insert—

“(8) A voter who at the close of the poll is in the polling station, or in a queue outside the polling station, for the purpose of voting must (despite the close of the poll) be entitled to apply for a ballot paper under paragraph (1); and these rules apply in relation to such a voter accordingly.”;

(b) in rule 50 (verification and the local count), after paragraph (3) insert—

“(3A) A postal ballot paper or postal voting statement that reaches the CRO or a polling station mentioned in sub-paragraph (a) of paragraph (2) at or after the close of the poll is treated for the purposes of paragraph (2) as reaching that officer or polling station before the close of the poll if it is delivered by a person who, at the close of the poll, is in the polling station, or in a queue outside the polling station, for the purpose of returning it.”.

(3) In Schedule 3—

(a) in rule 38 (voting procedure), after paragraph (7) insert—

“(8) A voter who at the close of the poll is in the polling station, or in a queue outside the polling station, for the purpose of voting must (despite the close of the poll) be entitled to apply for a ballot paper under paragraph (1); and these rules apply in relation to such a voter accordingly.”;

(b) in rule 49 (verification and the local count), after paragraph (3) insert—

“(3A) A postal ballot paper or postal voting statement that reaches the CRO or a polling station mentioned in sub-paragraph (a) of paragraph (2) at or after the close of the poll is treated for the purposes of paragraph (2) as reaching that officer or polling station before the close of the poll if it is delivered by a person who, at the close of the poll, is in the polling station, or in a queue outside the polling station, for the purpose of returning it.”.

(4) In Schedule 5—

(a) in rule 38 (voting procedure), after paragraph (8) insert—

“(9) A voter who at the close of the poll is in the polling station, or in a queue outside the polling station, for the purpose of voting must (despite the close of the poll) be entitled to apply for a ballot paper under paragraph (1); and these rules apply in relation to such a voter accordingly.”;

(b) in rule 49 (verification and the count)—

(i) after paragraph (6) insert—

“(6A) A postal ballot paper or postal voting statement that reaches the CRO or a polling station in the appropriate area at or after the close of the poll is treated for the purposes of paragraph (5) as reaching that officer or polling station before the close of the poll if it is delivered by a person who, at the close of the poll, is in the polling station, or in a queue outside the polling station, for the purpose of returning it.”;

(ii) in paragraph (7), for “(5) and (6)” substitute “(5), (6) and (6A)”.

(5) In Schedule 6—

(a) in rule 39 (voting procedure), after paragraph (8) insert—

“(9) A voter who at the close of the poll is in the polling station, or in a queue outside the polling station, for the purpose of voting must (despite the close of the poll) be entitled to apply for a ballot paper under paragraph (1); and these rules apply in relation to such a voter accordingly.”;

(b) in rule 50 (verification and the local count)—

(i) in paragraph (5)(a) omit “before the close of the,” (the first time it occurs);

(ii) after paragraph (6) insert—

“(6A) A postal ballot paper or postal voting statement that reaches the CRO or a polling station in the appropriate area at or after the close of the poll is treated for the purposes of paragraph (5) as reaching that officer or polling station before the close of the poll if it is delivered by a person who, at the close of the poll, is in the polling station, or in a queue outside the polling station, for the purpose of returning it.”;

(iii) in paragraph (7), for “(5) and (6)” substitute “(5), (6) and (6A)”.

(6) In Schedule 7—

(a) in rule 38 (voting procedure), after paragraph (8) insert—

“(9) A voter who at the close of the poll is in the polling station, or in a queue outside the polling station, for the purpose of voting must (despite the close of the poll) be entitled to apply for a ballot paper under paragraph (1); and these rules apply in relation to such a voter accordingly.”;

- (b) in rule 49 (verification and the local count)—
  - (i) in paragraph (5)(a), omit “before the close of the,” (the first time it occurs);
  - (ii) after paragraph (6) insert—

“(6A) A postal ballot paper or postal voting statement that reaches the CRO or a polling station in the appropriate area at or after the close of the poll is treated for the purposes of paragraph (5) as reaching that officer or polling station before the close of the poll if it is delivered by a person who, at the close of the poll, is in the polling station, or in a queue outside the polling station, for the purpose of returning it.”;
  - (iii) in paragraph (7), for “(5) and (6)” substitute “(5), (6) and (6A)”.

### **Amendment of forms**

- 10.**—(1) Amend Schedule 10 (Schedule of forms)(**11**) as follows.
- (2) In rule 2 (which enables adaptation of the forms), after “so far as circumstances require” insert “(and in particular, for the purposes of electronic counting)”.
- (3) After rule 2, in the list of forms—
  - (a) omit “Form 10: (postal voting statement: constituency member or mayoral by-election)”;
  - (b) for “Form 11: postal voting statement (ordinary election)” substitute “Form 11: postal voting statement (ordinary elections or constituency member or mayoral by-election)”;
  - and
  - (c) after the entry for form 11 insert—

“Form 11A: Postal voting statement: for use at a combined election where issue and receipt of postal ballot papers are taken together

Form 11B: Postal voting statement: for use at a combined election where issue and receipt of postal ballot papers are not taken together”;
  - (d) after the entry for form 19 (declaration to be made by the companion of a voter with disabilities) insert—

“Form 19A: Declaration to be made by the companion of a voter with disabilities: combined election”.
- (4) After the list of forms, in the appropriate places, substitute the following forms set out in Part 1 of the Schedule to these Rules—
  - (a) form 5 (ballot paper for constituency member elections and directions as to printing the ballot paper);
  - (b) form 6 (ballot paper for London members elections and directions as to printing the ballot paper);
  - (c) form 7 (ballot paper for mayoral elections and directions as to printing the ballot paper);
  - (d) form 12 (official poll card);
  - (e) form 13 (official postal poll card);
  - (f) form 14 (official proxy poll card);
  - (g) form 15 (official proxy postal poll card);
  - (h) form 18 (certificate of employment).
- (5) Omit form 10 (postal voting statement: constituency member or mayoral by-election).

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(11) New forms 1, 2 and 3 were substituted in Schedule 10 by [S.I. 2012/198](#).

(6) For form 11 (postal voting statement: ordinary election), substitute form 11 (postal voting statement: ordinary elections or constituency member or mayoral by-election), set out in Part 2 of the Schedule to these Rules.

(7) After form 11 insert—

- (a) form 11A (postal voting statement: for use at a combined election where issue and receipt of postal ballot papers are taken together); and
- (b) form 11B (postal voting statement: for use at a combined election where issue and receipt of postal ballot papers are not taken together),

set out in Part 2 of the Schedule to these Rules.

(8) In form 16 (notices for guidance for voters at ordinary day elections (or for filling of a vacancy in an Assembly constituency or filling of a vacancy in the office of Mayor))—

- (a) for notice A (notice for guidance of voters for display inside and outside polling stations) substitute notice A set out in Part 3 of the Schedule to these Rules;
- (b) after notice A insert notice AA (notice for guidance of voters for display inside polling stations and inside polling booths) set out in that Part of that Schedule;
- (c) omit notice B (notice for guidance of voters for display inside polling stations);
- (d) omit notice D1 (notice for guidance of voters for display inside polling booths); and
- (e) omit notice D2 (notice for guidance of voters for inside polling stations).

(9) In form 17 (notices for guidance of voters at GLA election combined with another election or referendum)—

- (a) for notice A1 (notice for guidance of voters for display inside and outside polling stations) substitute notice A1 set out in Part 3 of the Schedule to these Rules;
- (b) after notice A1 insert notice AA1 (notice for guidance of voters for display inside polling stations and inside polling booths) set out in that Part of that Schedule;
- (c) omit notice C1 (notice for guidance of voters for display inside polling stations); and
- (d) omit notice D3 (notice for guidance of voters for display inside polling booths).

(10) For form 19 (declaration to be made by the companion of a voter with disabilities) substitute form 19 set out in Part 4 of the Schedule to these Rules.

(11) After form 19 insert form 19A (declaration to be made by the companion of a voter with disabilities: combined election) set out in that Part of that Schedule.

12th January 2016

*John Penrose*  
Minister for Constitutional Reform  
Cabinet Office

SCHEDULE

rule 10

Forms

PART 1

Miscellaneous forms

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Form 5 – Ballot paper for constituency member elections

CMER rule 17

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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Form 6 – Ballot paper for London members elections

LMER rule 18

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**Status:** *This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

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### **Directions as to Printing the Ballot Paper**

1. Nothing is to be printed on the ballot paper except in accordance with these directions.
2. So far as is practicable, the arrangements set out in paragraphs 3 to 16 must be observed in the printing of the ballot paper.
3. No word may be printed on the face except:
  - (a) the heading "Election of the London Assembly London Member";
  - (b) the direction "Vote only once by putting a cross [X] in the box next to your choice";
  - (c) the particulars of the registered political parties and (as the case may be) individual candidates; and
  - (d) words forming part of the emblems mentioned at paragraph 10 below.
4. A box must be printed around:
  - (a) the heading referred to in paragraph 3(a); and
  - (b) the direction referred to in paragraph 3(b),and the direction must be separated from the heading by a horizontal rule extending across the box.
5. No rule may be printed on the face except:
  - (a) as part of the box referred to in paragraph 4;
  - (b) the horizontal rule referred to in that paragraph;
  - (c) a horizontal rule above the particulars of the first registered political party or (as the case may be) individual candidate;
  - (d) horizontal rules separating the particulars of the registered political parties or (as the case may be) individual candidates from one another;
  - (e) a horizontal rule below the particulars of the last registered political party or (as the case may be) individual candidate;
  - (f) as part of the boxes on the right hand side of the ballot paper where the vote is to be marked.
6. The horizontal rules referred to in paragraph 5(c) and (d) must be equally spaced and the space between each of them must be a minimum of 2.5 centimetres.
7. Each of the horizontal rules referred to in paragraph 5(c) and (d) must extend from a point at least in line with the text on the left-hand side of the page to a point directly above the centre of the box below that rule.








8. The horizontal rule referred to in paragraph 5(e) must:
  - (a) extend from a point at least in line with the text on the left-hand side of the page to a point directly below the right-hand edge of the box above that rule; and
  - (b) be thicker than the other horizontal rules.
9. The boxes referred to in paragraph 5(f) must not touch any horizontal rule and each one must be equidistant between the horizontal rule above it and the horizontal rule below it.
10. Where a registered emblem is to be printed against a registered political party's particulars:
  - (a) it must be printed adjacent to and to the right of the registered political party's particulars; and
  - (b) its size as printed must not exceed 2 centimetres square.
11. The heading "Election of the London Assembly London Member" must be printed in very large bold type. All other words on the front of the ballot paper must appear in large bold type.
12. The descriptions of each party must appear in lower case with initial capitals.
13. The surname of each individual candidate must appear in capitals with their other name(s) in lower case with initial capitals.
14. The number and other unique identifying mark must be printed close to each other on the back of the ballot paper.
15. The words "DO NOT FOLD" may be printed on the reverse of the ballot paper to be used at polling stations.
16. Blank spaces may be left on the ballot paper at the bottom and/or around the sides where this is necessary for the purposes of electronic counting.

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

## Election of the Mayor of London

Vote once  in column A for your first choice, and  
Vote once  in column B for your second choice

	Column A first choice	Column B second choice
<hr/> <b>BASWRA, Paresh</b> Liberal Democrats 	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>CRANLEY, Alana</b> Green Party 	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>EDGBASTON, Richard</b> Common Good	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>GUNNIL-WALKER, Roger</b> Labour Party 	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>SMITH, Catherine Angelina</b> Independent	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>SMITH, Keith James</b> Conservative Party 	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>ZANUCK, George Henry</b> United Kingdom Independence Party 	<input type="checkbox"/>	<input type="checkbox"/>

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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Number

[Other unique identifying mark]

Election for [insert description of election]

on ..... 20....

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*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

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**Directions as to Printing the Ballot Paper**

1. Nothing is to be printed on the ballot paper except in accordance with these directions.
2. So far as is practicable, the arrangements set out in paragraphs 3 to 17 must be observed in the printing of the ballot paper.
3. No word may be printed on the face except:
  - (a) the heading "Election of the Mayor of London";
  - (b) the direction "Vote once [X] in column A for your first choice, and Vote once [X] in column B for your second choice";
  - (c) the indicators "Column A first choice" and "Column B second choice" above the boxes on the right hand side;
  - (d) the particulars of the candidates; and
  - (e) words forming part of the emblems mentioned at paragraph 10 below.
4. Where there are only two candidates for the office of Mayor of London:
  - (a) there should be only one column; and
  - (b) this column should have no headings.
5. A box must be printed around the direction referred to in paragraph 3(b).
6. No rule may be printed on the face except:
  - (a) as part of the box referred to in paragraph 5;
  - (b) a horizontal rule above the particulars of the first candidate;
  - (c) horizontal rules separating the particulars of the candidates from one another;
  - (d) a final horizontal rule below the particulars of the last candidate; and
  - (e) as part of the boxes in column A and column B on the right-hand side of the ballot paper where the votes are to be marked.
7. The horizontal rules referred to in paragraph 6(b), 6(c) and (d) must:
  - (a) be equally spaced and the space between each of them must be a minimum of 2.5 centimetres; and
  - (b) must extend from a point at least in line with the text on the left hand side to a point immediately before the shading around the boxes in column A.
8. The horizontal rule referred to in paragraph 6(d) must extend from a point at least in line with the text on the left-hand side of the page to a point directly below the shading beyond the right-hand edge of the box in column B above that rule.

9. The boxes in columns A and B referred to in paragraph 6(e) must each be bordered by a shaded area no more than 0.4cm thick at the outside edge. Each shaded area must include a bold embedded arrow pointing downwards immediately underneath the words "Column A first choice" and "Column B second choice". Where there are only two candidates as referred to in paragraph 4, there should be no shaded area.
10. Where a registered emblem is to be printed against a candidate's particulars:
  - (a) it must be printed adjacent to and to the right of the candidate's particulars; and
  - (b) its size as printed must not exceed 2 centimetres square.
11. The heading "Election of the Mayor of London " must be in very large bold type.
12. All other words must appear in bold type that is smaller than the heading. The words "Column A" and "Column B" above the columns are not to be in bold type.
13. The surname of each candidate is to be printed in capitals, with their other name(s) printed in lower case with initial capitals.
14. The descriptions of the candidates must appear in lower case with initial capitals.
15. The number and other unique identifying mark must be printed close to each other on the back of the ballot paper.
16. The words "DO NOT FOLD" may be printed on the reverse of the ballot paper to be used at polling stations.
17. Blank spaces may be left on the ballot paper at the bottom and/or around the sides where this is necessary for the purposes of electronic counting.

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

<b>Poll Card</b>
<b>Greater London Authority Elections</b>
<b>Election of the Mayor of London</b>
<b>London Assembly Member for [constituency]</b>
<b>London Members of the London Assembly</b>

<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**Please turn over**

<p><b>Your details:</b></p> <p>* [Elector's name and qualifying address details here]</p> <p>* Constituency Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope</p> <p><b>Number on register:</b></p>
--

\*\* [You do not need to take this card with you in order to vote.]

\*\* [You must have this card with you. You cannot vote without it.]

\*\* if anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.


[Insert helpline and other details including website].

*Back of card*

<p><i>This space for map or other information such as helpline and website details</i></p>
--

**It is an offence to:**

- vote more than once at the same election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at the same election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

<p><b> If you need any help or to find out if your polling station is accessible, please contact us.</b></p> <p><i>[Constituency Returning Officer to add contact details including website if appropriate]</i></p>
--

**If undelivered return to:**  
*[Insert return address]*

<p><b>If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:</b></p> <ul style="list-style-type: none"> <li>• Apply to vote by post. Completed applications must reach us <b>before 5pm on [day] [date of deadline]</b>. If you are given a postal vote, you will not be able to vote in person at this election.</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us <b>before 5pm on [day] [date of deadline]</b>. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.</li> </ul>
---

<p><b>If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because you:</b></p> <ul style="list-style-type: none"> <li>• Have a medical emergency or</li> <li>• Learn you cannot go to the polling station because of work reasons</li> </ul> <p>You can apply to vote by proxy. Completed applications must reach us <b>before 5pm on [day] [date of deadline]</b>. To find out how to apply, call the helpline immediately.</p>
---

The Constituency Returning Officer issued this card.

Front of card

<b>Postal poll card</b>
<b>Greater London Authority Elections</b>
<b>Election of the Mayor of London</b>
<b>London Assembly Member for [constituency]</b>
<b>London Members of the London Assembly</b>
Date of election [day] [date] [month] [year]

<b>Voting information</b>
We will send your postal vote around [day] [date] [month] [year] *[addressed to:]
*[Elector's name and address]

Please turn over

<b>Your details:</b>
* [Elector's name and qualifying address details here]
* Constituency Returning Officer to omit in both places where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope
<b>Number on register:</b>

**Your postal vote**

- You will receive a postal vote for this election because you asked to vote by post.
- You will not be able to vote in a polling station.
- **If you have not received your postal vote by [day] [date] [month] call [insert helpline number].**

Back of card

<b>How to vote</b>
1. When you receive your postal vote, read the instructions carefully.
2. Your postal vote includes your ballot paper(s) and postal voting statement(s).
3. Complete [both] [all] of these and return them immediately.
4. We need to receive your postal vote by <b>10pm on [day/date of poll].</b>

**📞 If you need information in another format, please call our helpline below.**

**📞 If you need help to vote, you can ask someone you know or get independent help by calling our helpline:**

[Insert helpline and other details including website]

<b>If you lose your postal vote or make a mistake</b>
Please phone the helpline immediately.
We can only issue a replacement postal vote <b>before 5pm on [day] [date of poll].</b>
If you would rather vote in person, or ask someone else to vote on your behalf, you must cancel your postal vote <b>before 5pm on [day/date of deadline].</b> For more information, please call the helpline.

**It is an offence to:**

- vote using a ballot paper that was not sent for your use or interfere with another voter's ballot paper
- vote more than once at the same election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at the same election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

The Constituency Returning Officer issued this card.

**If undelivered return to:**  
[Insert return address]

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

CMER rule 26, LMER rule 27, MER rule 26

Front of card

<b>Proxy poll card</b>
<b>Greater London Authority Elections</b>
<b>Election of the Mayor of London</b>
<b>London Assembly Member for [constituency]</b>
<b>London Members of the London Assembly</b>

<p><b>Your details:</b></p> <p>* [Proxy's name and qualifying address details here]</p> <p>* Constituency Returning Officer to omit where poll card sent to the proxy of an anonymous elector. Poll card to proxy of an anonymous elector must be delivered in a sealed envelope.</p>
---

<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**You will receive a proxy vote**

- \*\* [The person named on the back of this card [Another person] has appointed you as a proxy to vote on their behalf at this election.
  - \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
  - \*\* If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.
- [Insert helpline and other details including website].

**Please turn over**


Back of card

**For this election you are proxy for:**

\* [(Elector's name)  
(Elector's address)  
(Elector's number on register)]  
[the person with this elector number: (Insert elector's number on register)]  
\* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

**The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.**

*This space for map or other information such as helpline and website details*

 **If you need any help or to find out if your polling station is accessible, please contact us.**  
[Constituency Returning Officer to add contact details including website if appropriate]

**How to vote as a proxy**

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper(s).] \*[At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper(s) of the person you are proxy for.]  
\* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets
2. Go to one of the voting booths.
3. Follow the instructions on how to mark the ballot paper(s).
4. Place the ballot paper(s) unfolded in the ballot box.

**If you need any help, just ask the staff.**

**If you are away or cannot go to the polling station on [day] [date of poll]**

- You can apply to vote by post. The deadline for completed applications is 5pm on [day] [date of deadline].
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- **To find out how to apply, please call us on [insert helpline number or other contact details].**

**It is an offence to:**

- vote more than once at the same election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at the same election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

The Constituency Returning Officer issued this card. If undelivered return to [insert return address]



Form 15 – Official proxy postal poll card

CMER rule 26, LMER rule 27, MER rule 26

Front of card

<b>Proxy postal poll card</b>
<b>Greater London Authority Elections</b>
<b>Election of the Mayor of London</b>
<b>London Assembly Member for [constituency]</b>
<b>London Members of the London Assembly</b>
Date of election [day] [date] [month] [year]

<b>Voting information</b>
We will send your postal vote around [day] [date] [month] [year] *[addressed to:]
* [Proxy's name and address details here] * Constituency Returning Officer to omit where poll card sent to the proxy of an anonymous elector. Poll card to proxy of an anonymous elector must be delivered in a sealed envelope.

**Voting as a proxy**

\*\* [The person named on the back of this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* If sent to the proxy of an anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.

**Your postal vote**

- You will receive a postal vote for this election because you asked to vote by post.
- You will not be able to vote as proxy in a polling station.
- If you have not received your postal vote by [day] [date] [month] call [insert helpline number].

Please turn over

Back of card

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**For this election you are proxy for:**

- \* *[(Elector's name)  
(Elector's address)  
(Elector's number on register)]*
- \* *[the person with this elector number: (Insert elector's number on register)]*
- \* *If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*

**How to vote**

1. When you receive your postal vote, read the instructions carefully.
2. Your postal vote includes your ballot paper(s) and postal voting statement(s).
3. Complete [both] [all] of these and return them immediately.
4. We need to get your postal vote by **10pm on [day/date of poll]**.

- 1** **If you need information in another format, please call our helpline below.**
- 1** **If you need help to vote, you can ask someone you know or get independent help by calling our helpline:**  
*[insert helpline and other details including website]*

**If you lose your postal vote or make a mistake**

- Please phone the helpline immediately.
- We can only issue a replacement postal vote before **5pm on [day] [date of poll]**.

If you would rather vote in person, you must cancel your postal vote before **5pm on [day/date of deadline]**. For more information, please call the helpline.

**It is an offence to:**

- vote using a ballot paper that was not sent for your use or interfere with another voter's ballot paper
- vote more than once at the same election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at the same election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

The Constituency Returning Officer issued this card.

If undelivered return to  
*[insert return address]*

Form 18 – Certificate of Employment

CMER rule 33(4), LMER rule 34(4), MER rule 33(4)

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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<b>Certificate of Employment</b>
<b>Greater London Authority Elections</b>
Date of election [day] [date] [month] [year]
Election in the [insert name of constituency] constituency Electoral division / Ward
The person named below is entitled to vote at any polling station in the above constituency on production and surrender of this certificate to the Presiding Officer.
I certify that _____ (name of elector) who is numbered* _____ in the register of electors for the constituency named above, cannot reasonably be expected to go in person to the polling station allotted to him/her at this election by reason of his/her employment on the above date for a purpose connected with this election: - as a constable** - as a police community support officer** - by me (only applies to Returning Officer's staff)** Signature _____ Returning Officer/Police Officer (Inspector or above)** Date _____ * The elector's number can be found on the poll card which was sent to them shortly after the election was announced, or can be checked by contacting the Electoral Registration Officer. ** Person completing the form to delete whichever does not apply.

## PART 2

### Postal voting statements

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Form 11 – form of postal voting statement:  
ordinary elections or constituency member or  
mayoral by-election

CMER rule 23, LMER 24, MER 23

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Form 11A – form of postal voting statement:  
combined elections where issue and receipt of  
postal ballot papers are taken together

CMER rule 23, LMER 24, MER 23

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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**Status:** *This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

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Form 11B – form of postal voting statement:  
combined elections where issue and receipt of  
postal ballot papers are not taken together

CMER rule 23, LMER 24, MER 23

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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## Instructions for voting by post

Please read through carefully. If you need help, please call us on *[insert helpline number]*.

- For your votes to be counted, you must fill in and return this postal voting statement with your ballot paper(s) (listed below).
- Make sure you have filled in the date of birth *\*[and signature] box(es)* on this postal voting statement. *\*Constituency Returning Officer to delete where elector is granted a waiver.*

### Elections to the Greater London Authority

#### \* London Assembly constituency members election (*[insert colour]* ballot paper)

- [Vote for **only one candidate** by putting a cross  in the box next to your choice.]

#### \* London Assembly London members election (*[insert colour]* ballot paper)

- [Vote **only once** by putting a cross  in the box next to your choice.]

*\* Constituency Returning Officer to amend as appropriate.*

#### \* London Mayoral election (*[insert colour]* ballot paper)

- #● [Vote for **only one candidate** by putting a cross  in the box next to your choice].

- #● [Vote by putting a cross  in the box

In column A next to your first choice candidate

In column B next to your second choice candidate

Your first and second choices should be different.]

*# Greater London Returning Officer to amend as appropriate where there are only two candidates for the office of Mayor of London*

- (!) Do not mark the ballot papers in any other way or your votes may not count.
- (!) We must get your postal vote by 10pm on *[day] [date of poll]*. If you miss the post, you can hand it in at our office or at any polling station in the constituency before 10pm on *[day] [date of poll]*.
- (!) After receiving this postal vote, you cannot vote in person at a polling station in [this] [these] election(s).



### Getting help

- If you need help to vote, you can ask someone you know or get independent help by calling the helpline on *[insert helpline number]*. The person helping you must not tell anyone how you voted.
- Please call the helpline if you require copies of this form or guidance in Braille or languages other than English.
- If you make a mistake or lose your postal ballot paper(s) or this statement, you can get a replacement. Call us immediately as **we can only issue a replacement before 5pm on [date of poll]**. Please be aware that if you are requesting a replacement **after 5pm on [day before date of poll]** we can issue a replacement only if you return this ballot pack in person.

**Electoral fraud is a crime. It is an offence to vote more than once at the same election unless you are voting on your own behalf and as a proxy for another person.**

The Constituency Returning Officer issued this statement.

*Constituency Returning Officer to add pictorial guidance as appropriate.*

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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## PART 3

### Notices for guidance of voters

Notice A – Notice for guidance of voters for display inside and outside polling stations



## How to vote at [this][these]election(s)

1

Go to the desk and tell the staff your name and address.  
They will give you your ballot paper(s).



2

Take your ballot paper(s) to a voting booth.



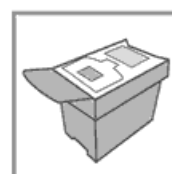
3

Read the instructions in the booth and mark your ballot paper(s).



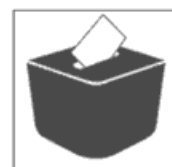
4

\* When you have marked your ballot paper(s), place [it] [them] unfolded and face down in the [appropriate] ballot box.




4

\* When you have marked your ballot paper(s) fold [it] [them] and place [it] [them] in the [appropriate] ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**

** If you make a mistake or need some help, just ask the staff.**

\* Constituency Returning Officer to include or omit as necessary

Notice AA – Notice for guidance of voters for display inside polling stations and inside polling booths

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**\* ELECTION OF THE MAYOR OF LONDON**

*([specify colour] ballot paper)*

# [Vote for **only one candidate** by putting a cross  in the box next to your choice.]

# [Vote by putting a cross  in the box

In column A next to your first choice candidate

In column B next to your second choice candidate

Your first and second choices should be different.]

# *Greater London Returning Officer to amend as appropriate where there are only two candidates for the office of Mayor of London*

**\*ELECTION OF THE LONDON ASSEMBLY – CONSTITUENCY MEMBER**

*([specify colour] ballot paper)*

Vote for **only one candidate** by putting a cross  in the box next to your choice.

**\*ELECTION OF THE LONDON ASSEMBLY– LONDON MEMBER**

*([specify colour] ballot paper)*

Vote **only once** by putting a cross  in the box next to your choice.

*\*Constituency Returning Officer to amend as appropriate*

PUT NO OTHER MARK ON THE BALLOT PAPER(S)\* OR YOUR VOTE(S)\* MAY NOT COUNT

\*PLEASE DO NOT FOLD THE BALLOT PAPER(S)

Place [it] [them], unfolded, face downwards in the ballot box.

\* PLEASE FOLD THE BALLOT PAPER(S)

*\* Complete or omit as necessary*

Notice A1 – Notice for guidance of voters for display inside and outside polling stations

## How to vote at [this] [these] election(s) [and referendum(s)]

1

Go to the desk and tell the staff your name and address.  
They will give you your ballot papers.



2

Take your ballot papers to a voting booth.



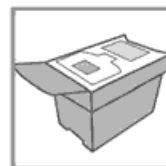
3

Read the instructions in the booth and mark your ballot papers.



4

At the Greater London Authority elections when you have marked your ballot papers, place them unfolded and face down in the appropriate ballot box.



5

At the [insert name of election] election put your folded ballot paper(s) in the [appropriate] ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**



**If you make a mistake or need some help, just ask the staff.**

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**\* PARLIAMENTARY ELECTION**

(*[specify colour]* ballot paper)

Vote for **only one candidate** by putting a cross  in the box next to your choice

*\*[Specify name of council]* **COUNCIL ELECTION**

(*[specify colour]* ballot paper)

*\*[Vote for no more than ... candidates]* by putting a cross  in the box next to EACH of your choices]

*\*[Vote only once]* by putting a cross  in the box next to your choice]

**\* EUROPEAN PARLIAMENTARY ELECTION**

(*[specify colour]* ballot paper)

Vote **ONLY ONCE** by putting a cross  in the box next to your choice.

**\* ELECTION OF THE MAYOR OF LONDON**

(*[specify colour]* ballot paper)

# [Vote for **only one candidate** by putting a cross  in the box next to your choice.]

# [Vote by putting a cross  in the box  
In column A next to your first choice candidate  
In column B next to your second choice candidate  
Your first and second choices should be different.]

*# Greater London Returning Officer to amend as appropriate where there are only two candidates for the office of Mayor of London*

**\*ELECTION OF THE LONDON ASSEMBLY – CONSTITUENCY MEMBER**

(*[specify colour]* ballot paper)

Vote for **only one candidate** by putting a cross  in the box next to your choice.

**\*ELECTION OF THE LONDON ASSEMBLY– LONDON MEMBER**

(*[specify colour]* ballot paper)

Vote **only once** by putting a cross  in the box next to your choice.

**\*[Specify other] ELECTION/REFERENDUM**

([specify colour] ballot paper)

*\*[Specify voting instructions in accordance with the legislation governing the election or referendum]*

*\* Relevant Returning or Counting Officer to amend as appropriate*

PUT NO OTHER MARK ON THE BALLOT PAPER(S)\* OR YOUR VOTE(S)\* MAY NOT COUNT

*\*[PLEASE DO NOT FOLD THE BALLOT PAPER(S) FOR [specify the election(s) at which the votes are to be counted electronically].*

*Place [it] [them], unfolded, face downwards, in the [\*appropriate] ballot box.]*

*\*[PLEASE FOLD THE BALLOT PAPER(S) FOR [specify the election(s) at which the votes are to be counted manually]].*

*\* Complete or omit as necessary*

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## PART 4

### Declaration to be made by the companion of a voter with disabilities

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Form 19 – Declaration to be made by the companion of a voter with disabilities

CMER rule 40, LMER rule 41, MER rule 40

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<b>Declaration to be made by the companion of a voter with disabilities</b>	
<p>*[Election of the London Assembly Constituency Member for [insert name of constituency]]</p> <p>*[Election of the London Assembly London Member]</p> <p>*[Election of the Mayor of London]</p> <p>* Delete or amend as appropriate</p>	
Date of election(s) [day] [date] [month] [year]	
<p>A voter with disabilities is a voter who has made a declaration that he or she is so incapacitated by his or her blindness or other disability, or by his or her inability to read, as to be unable to vote at [this] [these] election(s) without assistance.</p> <p>In this form, "voter" means the person casting the vote at the election and includes a person voting as a proxy.</p>	
<b>Part 1 To be completed by the voter's companion</b>	
Companion's name	
Companion's address	
Voter's name	
<p>[Only for use if the disabled voter is acting as a proxy]</p> <p>Voter is acting as proxy for:</p>	
<p>Elector's number</p> <p>[If the disabled voter is acting as a proxy, this is the number of the person for whom the voter is acting]</p>	

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<p><b>I have been requested to assist the voter named above to record their vote at [this] [these] election(s). I declare that:</b></p> <p><b>(1)</b></p> <ul style="list-style-type: none"> <li>• I am entitled to vote as an elector at [this] [these] election(s)</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• I am the *spouse/*civil partner/*parent/*brother/*sister/*child of the voter with disabilities and am 18 years of age or over *Please delete whichever does not apply</li> </ul> <p><b>AND</b></p> <p><b>(2)</b></p> <ul style="list-style-type: none"> <li>• I have not previously assisted more than one voter with disabilities at [this] [these] election(s).</li> </ul> <p>If I have assisted one other voter their name and address is:</p>			
[Complete if appropriate] Name and address of other person assisted			
<p><b>NOTE – It is a criminal offence to communicate at any time to any person any information as to the way in which the voter intends to vote or has voted.</b></p>			
Companion's signature		Date	
<p><b>Part 2 To be completed by the Presiding Officer</b></p>			
<p>I, the undersigned, being the Presiding Officer for:</p>			
Polling station		Constituency of	
certify that the above declaration was made in my presence.		Presiding Officer signature	
Date		Time (exact)	

Form 19A – Declaration to be made by the companion of a voter with disabilities: combined election

CMER rule 40, LMER rule 41, MER rule 40



<b>Declaration to be made by the companion of a voter with disabilities</b>	
<p>*[Election of Member of Parliament for the <i>[insert name of constituency]</i> constituency]</p> <p>*[Election of Members of the European Parliament for the <i>[insert name of Region, e.g. 'North-West Region']</i>]</p> <p>*[Election of councillors to <i>[insert name of local authority/ parish /community council in full]</i>]</p> <p>*[Election of the London Assembly Constituency Member for <i>[insert name of constituency]</i>]</p> <p>*[Election of the London Assembly London Member]</p> <p>*[Election of the Mayor of London]</p> <p>*[[<i>Insert title of election/referendum</i>] election/referendum]</p> <p><i>* Delete or amend as appropriate</i></p>	
Date of election(s) [and referendum(s)] <i>[day] [date] [month] [year]</i>	
<p>A voter with disabilities is a voter who has made a declaration that he or she is so incapacitated by his or her blindness or other disability, or by his or her inability to read, as to be unable to vote at [this] [these] election(s) [and referendum(s)] without assistance.</p> <p>In this form, "voter" means the person casting the vote at the election and includes a person voting as a proxy.</p>	
<b>Part 1 To be completed by the voter's companion</b>	
Companion's name	
Companion's address	
Voter's name	
<p><i>[Only for use if the disabled voter is acting as a proxy]</i></p> <p>Voter is acting as proxy for:</p>	
<p>Elector's number</p> <p><i>[If the disabled voter is acting as a proxy, this is the number of the person for whom the voter is acting]</i></p>	

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<p><b>I have been requested to assist the voter named above to record their vote at [this] [these] election(s) [and referendum(s)]. I declare that:</b></p> <p><b>(1)</b></p> <ul style="list-style-type: none"> <li>• I am entitled to vote as an elector at [this] [these] election(s) [and as a voter at [this] [these] referendum(s)]</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• I am the *spouse/*civil partner/*parent/*brother/*sister/*child of the voter with disabilities and am 18 years of age or over *Please delete whichever does not apply</li> </ul> <p><b>AND</b></p> <p><b>(2)</b></p> <ul style="list-style-type: none"> <li>• I have not previously assisted more than one voter with disabilities at [this] [these] election(s) [or referendum(s)].</li> </ul> <p>If I have assisted one other voter their name and address is:</p>			
[Complete if appropriate] Name and address of other person assisted			
<p><b>NOTE – It is a criminal offence to communicate at any time to any person any information as to the way in which the voter intends to vote or has voted.</b></p>			
Companion's signature		Date	
<p><b>Part 2 To be completed by the Presiding Officer</b></p>			
<p>I, the undersigned, being the Presiding Officer for:</p>			
Polling station		Constituency of	
<p>certify that the above declaration was made in my presence.</p>		Presiding Officer signature	
Date		Time (exact)	

## EXPLANATORY NOTE

*(This note is not part of the Rules)*

These Rules amend the Greater London Authority Elections Rules 2007 ([S.I. 2007/3541](#)) (“2007 Rules”) which make provision for the conduct of elections to the GLA and, in particular, include separate election rules for elections for London Assembly constituency and London members and for the Mayor of London.

Rule 3 makes three minor amendments to rule 11 of the 2007 Rules. Paragraphs (2) and (4) are correcting amendments. Paragraph (3) is necessary as a consequence of the substitution of a new form of postal voting statement.

Rule 4 inserts a new rule 12 in the 2007 Rules. At an Authority election the constituency returning officer, who is responsible for sending out the postal votes, might not also be the electoral registration officer for the whole of the constituency. New rule 12 requires each registration officer in that constituency to send to the returning officer the absent voters lists and proxy postal voters lists that the registration officer is required to keep for his or her registration area. These must be sent as soon as practicable after 5pm on the sixth day before the date of the poll. The registration officer must also provide the lists to the returning officer on request.

Rule 5 amends all the sets of rules so that references to a constable in the rules relating to notification of secrecy and admission to the polling station are read to include references to a police community support officer. This brings the rules for Authority elections into line with the rules for other elections in England and Wales.

Rule 6 amends the election timetables for all authority elections and, where applicable, by-elections. The deadlines for delivery of nomination papers and withdrawal of candidature are now the same. The former being put back from noon to 4pm on the 24th day before the date of the poll and the latter being brought forward from noon on the 21st day before the date of the poll to 4pm on the 24th day before the date of the poll.

Rule 6(4) and (10) substitute rule 13 in the Constituency Members Election Rules. This is necessary because the deadline for withdrawal of candidature has been brought forward. A candidate who is validly nominated in more than one constituency must withdraw from all but one, otherwise he or she will be deemed to have withdrawn from all. The Greater London Returning Officer will still be required to consider all the constituencies’ copies of statements as to persons nominated, and where a candidate is shown as having been validly nominated in more than one constituency inform the relevant constituency returning officers of that fact (and that the candidate is therefore deemed to have withdrawn his or her candidature).

Rule 7 amends the rules relating to consent to nomination and the relevant form. The reference to section 79 of the Local Government Act 2000 ([c. 22](#)), which has been repealed so far as it applies in England, is replaced with references to section 78A of that Act and section 34 of the Localism Act 2011 ([c. 20](#)).

Rule 8 amends the rules relating to ballot papers to permit returning officers to depart from the directions for printing the ballot papers if adaptations to the ballot papers have been made for the purposes of electronic counting.

Rule 9 amends the rules relating to voting procedure and return of postal votes such that a voter who is in, or in a queue outside, the polling station for the purpose of voting at the close of the poll is still permitted to apply for a ballot paper. Similarly a postal vote returned by a person who is in, or in a queue outside, the polling station for the purpose of returning a postal ballot paper at the close

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of the poll is treated as having been returned before the close of the poll. This brings the conduct of Authority elections into line with that at other elections in England and Wales.

Rule 10 substitutes and inserts a number of new forms. The forms have been updated and are substituted or inserted so as to be consistent with those now used at parliamentary and other local elections.

An impact assessment has not been prepared for this instrument as no impact on the private or voluntary sector is foreseen.